



# Guest Experience Exhibit Attendant Job Description

The Butterfly House & Aquarium is a nonprofit organization located in Sioux Falls, South Dakota. We provide experiences with the tropics and the ocean in our landlocked state, inspiring conservation of the vital building blocks of sea, sky, and land.

The Guest Experience Exhibit Attendant will serve as an interpreter for the butterfly and aquarium exhibits. As such, this position will work in the aquarium and conservatory as a bridge between the guests and the exhibits. In addition, Guest Experience Exhibit Attendants will assist with facility cleanliness, daily operations, and working in the admissions and gift shop area when guests purchase admissions, memberships, as well as gift shop items as needed.

## Job Responsibilities:

- Greeting and interacting with guests with enthusiasm and patience
- Upholding the USDA guidelines for the facility
- Answering guests' questions about the butterfly and aquarium habitats
- Supervising guests using the interactive exhibits and the exhibit guidelines
- Completing daily paperwork and balancing cash drawers throughout the shift
- Selling and processing memberships
- Selling gift shop items and preparing gift shop merchandise for sale
- Selling admission tickets
- Opening and closing common areas of the facility (Discovery Den, Education Displays/Signage throughout building, etc.)
- Answering guests' questions about the facility and the community of Sioux Falls
- Other duties as assigned

## Work Schedule:

This is a part-time position with up to 30 hours scheduled per week. Shifts are 9:00am - 4:30pm Sunday through Saturday.

Facility operation hours are 10:00am to 4:00pm Sunday through Saturday year-round. The facility is closed to the public on Thanksgiving, Christmas Eve, and Christmas Day. All other holidays are working holidays for all staff.

The position is hourly, with varying part-time hours. Starting wage is \$11.00 per hour.

Must be 16 years or older to apply.

## To Apply:

Submit completed application and/or letter and resume to [info@sdaqarium.org](mailto:info@sdaqarium.org).